



16 Payne Street, Park Rynie, 4182 | t. 039 976 114 | [www.butech.co.za](http://www.butech.co.za)

### **CREDIT APPLICATION FORM**

#### **Company Information**

Full Registered Name of Business \_\_\_\_\_

Name of Holding Company \_\_\_\_\_

Trading Name of Business \_\_\_\_\_ Nature of Business (eg. CC, Pty etc ) \_\_\_\_\_

Business Registration Number \_\_\_\_\_ Vat Number \_\_\_\_\_

Physical Address of Business \_\_\_\_\_

Postal Address of Business \_\_\_\_\_

Telephone Number \_\_\_\_\_ Cellphone Number \_\_\_\_\_

Email Address \_\_\_\_\_ Web Address \_\_\_\_\_

#### **Financial Information**

Name of Bank \_\_\_\_\_ Branch \_\_\_\_\_ Branch Code \_\_\_\_\_

Account Type \_\_\_\_\_ Account Number \_\_\_\_\_

Do you own or lease your premises? \_\_\_\_\_

If leased, please provide contact details of your landlord \_\_\_\_\_

\_\_\_\_\_

Trade Reference (please supply one – excluding credit cards, utility accounts etc.)

Supplier Name \_\_\_\_\_ Tel No \_\_\_\_\_ Current Terms \_\_\_\_\_

#### **Invoicing and Payment Information**

Contact person for invoices and statements \_\_\_\_\_

Telephone Number \_\_\_\_\_ Cellphone Number \_\_\_\_\_

Email Address \_\_\_\_\_ Are purchase order numbers issued YES/NO

Contact person for responsible for payment \_\_\_\_\_

Telephone Number \_\_\_\_\_ Cellphone Number \_\_\_\_\_

Email Address \_\_\_\_\_



16 Payne Street, Park Rynie, 4182 | t. 039 976 114 | [www.butech.co.za](http://www.butech.co.za)

## **TERMS OF TRADING**

### **Account Facilities**

1. Account will be opened at the discretion of Butyl Technology management. Should a facility be granted, it shall be on the terms as set out below unless special arrangements have been made in writing with management.
2. Payment is due promptly on presentation of statement.
3. Should the business default on payment on more than 2 consecutive occasions this facility will be withdrawn and terms will revert to payment upfront.
4. The amounts outstanding shall become due and payable immediately if:
  - a. The business commits an act of insolvency
  - b. The business commits a breach of any of the terms and conditions of this agreement
5. No agreement at variance with this agreement and no indulgence by Butyl Technology in respect of any of its rights shall be of any force or effect unless reduced to writing and signed by the parties hereto.

### **Quotations**

1. All quotations provided are valid for 30 days from the date of the quotation unless otherwise stipulated in writing.
2. All quotations exclude delivery of products / services unless otherwise stated in writing.
3. Any additional design work required outside the scope of the quote will be quoted for separately.

### **Services and Goods Provided**

1. All goods supplied will remain the property of Butyl Technology until payment is made in full. Butyl Technology reserves the right to collect all goods to recoup costs incurred.
2. As design falls into the realm of intellectual property and cannot be recovered once supplied, we require payment in full for all design work supplied.



16 Payne Street, Park Rynie, 4182 | t. 039 976 114 | [www.butech.co.za](http://www.butech.co.za)

### **Invoicing, Payments and Accounts**

1. All goods supplied will remain the property of Butyl Technology until payment is made in full.
2. Butyl Technology reserves the right to collect all goods to recoup costs incurred.
3. Interest will be charged on overdue accounts at 1% per month.

Estimated Monthly Purchases	R
Credit Terms	
Credit Applied for	R

### **Correspondence, Communications and Social Media**

1. All quotes, invoices and statements are sent via electronic email. Should you wish to receive these by post, please advise us in writing and provide us with the correct postal address to do so.
2. Butyl Technology makes use of electronic newsletters, notices, social media platforms and website to communicate to the market.  
Should you not wish:
  - a. To receive newsletters or communication of this kind, please advise us accordingly
  - b. To have your company or products included in our newsletter, please advise us in writing.
  - c. To have your company or products included in our social media posts, please advise us accordingly.
  - d. To have your company or products included on our website.
3. Butyl Technology will not communicate any confidential or private information provided.
4. By signing the acceptance below and until further notice is received in writing, we will assume that our means of communication and marketing are accepted by yourself.



16 Payne Street, Park Rynie, 4182 | t. 039 976 114 | [www.butech.co.za](http://www.butech.co.za)

**ACCEPTANCE OF BUTYL TECHNOLOGY TERMS OF BUSINESS**

By signing here below, I / We on behalf of \_\_\_\_\_

1. Warrant that all the information in this application is true, correct and up to date.
2. Warrant that I am duly authorised to sign this application on behalf of the applicant company.
3. Agree that Butyl Technology can perform any credit and bank check it may deem necessary to assist it in assessing this application. Should Butyl Technology decline the application for any reason whatsoever, it will not provide the reason for declining the application.
4. Agree that I have read the standard terms of business of Butyl Technology and accept the same in its entirety. Any changes will only be of a legal force and effect if acknowledged in writing by Butyl Technology.
5. Declare the business bound by the general terms and conditions of Butyl Technology, and the conditions set out here in which I have read and understood.

Signed at \_\_\_\_\_ by \_\_\_\_\_

In my capacity as \_\_\_\_\_ on this day \_\_\_\_\_

Signature \_\_\_\_\_